


Bits & Bytes Set 3 of 3

Go-Live – January 13th

WVU Research Administration Portal
(WRAP)

Benefits of WRAP



Modern
Technology



Deliver
Significant Value



Real-Time
Compliance



Increased
Productivity



TOPICS

- How to Prepare
- Proposal Planning
- Agreement Planning
- COI Disclosure Planning
- Training
- Support
- General Discussion



Research Connect Status

Jan. 13, 2025 – GO LIVE

Grants

Agreements

WV CTSI COE Clinical Trial Registration

Conflict of Interest

2026

IRB Protocol

2027

IACUC Protocol

Animal Operations (Vet, Housing, Inventory)

Safety (IBC, Radiation, Hazardous Materials)

Go-Live: How to Prepare


- [WVU Research Operations website](#) – Access to research systems and guidance
- Bookmark the [Research Operations](#) website
- Watch for information in ENEWS, email, listservs and on the WVU+kc dashboard
- [Register](#) for training and review training prep materials
- Use the [test and training system](#) to become familiar with the system

★ WVU+kc will remain available to view and print information research proposals. The IRB protocol system will remain “as is.”



Go-Live: Pre-Award Proposal Planning

Date	Action
12/15/24 11:00 pm	Last day for PIs to initiate and submit a proposal to the next level (department, grant admin, COI, etc.) in WVU+kc
1/13/25	Proposals still pending in WVU+kc will be manually entered by Research IT into WRAP. The approval, review, and submission process will be business as usual. All new proposals will be PI initiated in WRAP

 Active awards will be migrated and available on 1/13/25

Go-Live: Pre-Award Proposal Planning

- Submit as early as possible
- Complete submission planning survey [Proposal Submission Survey](#)
- Check with your college Pre-Award contact for guidance
- Contact the [Office of Sponsored Programs](#) for concerns ASAP

★ Any proposals due through January 31, 2025, should be started in WVU+kc by December 15, 2024, if possible.

Go-Live: Agreements Planning

Date	Action
12/31/24	Last day to submit Clinical Trial registrations and clinical DUA requests in WVU+kc.
1/12/25	Last day to use existing forms and processes to initiate all other agreements.
1/13/25	All agreements are initiated by the PI or the Agreement Offices in WRAP.



Agreement types include CTAs and COE Registrations, SRAs, Master Agreements, Contracts, DUAs, NDAs, MTAs, Invention Disclosures, Facilities Agreements, Sub-awards, etc.

Sub-awards, COE Registrations, and clinical DUAs will be migrated to WRAP



Go-Live: COI Planning

Date	Action
1/12/25	Last day to enter information into the Kuali COI system and to use existing forms for outside consulting and foreign partnerships disclosure.
1/13/25	Enter disclosure information into WRAP



Because disclosure data will not be migrated from our current disclosure systems, all users must create their Disclosure Profile in the new system ASAP beginning Jan. 13, 2025, to ensure system integration with Grants and Agreements and to submit IRB Protocols in WVU+kc.



Go-Live: WRAP COI Disclosure

- Centralized disclosure system
- Automated workflows and integration
- Early disclosure reduces the possibility of delays in OSP and IRB



Training



Register For Training Now!

- Begins on 11/18/24
- Training will be continuously offered for the Research Community after go-live.

Categories of Training:

- Research Community
- Administration & Compliance Offices
- Department Research Administration Support



Training: Research Community

Session	Recommended Audience
Grants (Proposal, Budget, SF424, Award)	Research Community
Agreements Overview	Research Community
COI Disclosures (Conflict of Interest)	Research Community, Executive University Leadership, Full Time Non-Classified Faculty/Staff (those who submit Outside Consulting forms)

[Administration & Compliance Office Training/Department Administration Training](#)



Go Live: Support

Week of Support	Time	Frequency
January 13 - 17	11:00 – 12:00 and 3:00 – 4:00	Daily
January 20 - 24	3:00 – 4:00	Daily
January 27 – 31	3:00 – 4:00	Monday, Wednesday, and Thursday
February 3 – 7	3:00 – 4:00	Monday, Wednesday, and Thursday



Access to the session will be available through the Get Help page on the Research Operations Website

How to Access WRAP



West Virginia University
RESEARCH OPERATIONS

WRAP Get Help WVU+kc

Home Research Connect Program Resources New and Notable Research Office

RESEARCH OPERATIONS

Announcements

Date	Information
Nov 06, 2024	Bits & Bytes, Set 3 of 3 begins. Bits & Bytes Registration is required.



This button will take you directly to the WRAP login on January 13, 2025.
Currently, directs users to the staging/test site



How to Get Help

- Want to ask a question live?
 - Link to Office Hours and the schedule
- Want to contact an office for assistance?
 - Find out who to contact for support and how to reach their office
- Want to find additional resources and support?
 - System guides and support documentation are available for self-service



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RESEARCH OPERATIONS

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At-a-Glance Schedule

December:

- ✓ Training Continues
- ✓ **Last Day for PI initial proposal submission in WVU+kc: December 15, 2024**
- ✓ Bits & Bytes Set 3: Go-Live Prep Continues

January:

- ✓ **Last Day for OSP to submit to Sponsor using WVU+kc: January 10, 2025**
- ✓ **Go Live January 13, 2025**
- ✓ **PIs, and Co-Is enter COI Disclosure Information in WRAP**
- ✓ Bits & Bytes Set 3 – Go-Live Prep Ends
- ✓ Day 1 – 30 – Office Hours (Proposals, Awards, Agreements)
- ✓ Day 1 – 15 – COI Office Hours
- ✓ Training Continues



Questions & Discussion

Visit ResearchOperations.wvu.edu

Contact ResearchPortal@mail.wvu.edu

Thank You!

The Research Connect Team:

Fred King – VPR and Program Champion

Katie Stores – Program Sponsor

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Judette Borsuk – Business Requirements & Test Lead

Autumn Lindsay – Knowledge Management/Business Support Lead

Joseph Nyachae – Training Lead